

	<i>The American Association for Laboratory Accreditation</i>	
	F104 - PROFICIENCY TESTING DATA SUBMISSION FORM	Document Revised: August 3, 2010
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Laboratory Name: _____

City: _____ State: _____

Master Code: _____

Certificate Number(s): _____

Instructions: Submit this form when providing proficiency testing results to A2LA in accordance with *R103 – General Requirements: Proficiency Testing for ISO/IEC 17025 Laboratories*. For each proficiency test completed, provide the relevant reports, and documentation of corrective action taken to address any outlying results. To aid in A2LA review of that data, provide the following summary information in the table below:

PT Program Name: Identification of the program completed, including the specific analyses performed (e.g. CTS Fasteners & Metals, Rockwell Hardness; Corporate Round Robin – Tensile Strength of Polyethylene; HN Metrology, Gage Blocks)

Report Date: The date the final report was issued

Lab ID: Number or other identifier assigned to your laboratory's data in the attached report(s)

Outlying Results: Indicate whether any outliers were identified for your laboratory. **If outlying results were identified, documentation of corrective action taken must be attached with this form.**

PT Program Name	Report Date	Lab ID	Outlying Results	
			No	Yes