



The American Association for Laboratory Accreditation

F310 – Ownership Confirmation: ISO/IEC Guide 65

October 10, 2008

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A. General Information - In order to achieve A2LA accreditation, product certification bodies are required to have an official copy of ISO/IEC Guide 65:1996. There are a number of sources for ordering this international standard (i.e. www.global.ihs.com and www.iso.org/iso/iso_catalogue.htm). Once you have obtained a copy of ISO/IEC Guide 65:1996, under the fair use clause of U.S. copyright law, A2LA will provide you with an electronic copy of the *C309 – General Checklist: ISO/IEC Guide 65 Product Certification Body Accreditation Program*, containing the full text of the standard. A completed assessor checklist must be submitted as part of your application for accreditation. To obtain the ‘full text’ checklist, please complete the following:

1. Your Name

2. Product Certification Body’s Name

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3. Product Certification Body’s Address

Number and Street		
City	State	Zip Code

4. Email Address

5. Telephone Number

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B. Affidavit - *I hereby confirm that I have obtained an official copy of ISO/IEC Guide 65:1996 and will be able to show the copy to the assessor during the on-site assessment.*

1. Your Name

2. Your Signature

3. Today’s Date

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C. Assessor Checklist - I would like the checklist: Sent to me electronically. Sent to me through USPS mail.

D. Please return the completed form by any of the following means:

1. Via email to info@a2la.org;
2. Via fax directly to A2LA at (301) 662 2974;
3. Via mail to:

The American Association for Laboratory Accreditation
5301 Buckeystown Pike, Suite 350
Frederick, MD 21704

Your copy of the Assessor Checklist should be forwarded to you within 5 working days.

For A2LA Use Only:	Date Received:	Date Processed:	By:
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Revision History	
Date	Description
08/01/2006	Original Issue of this document.
10/10/08	Reformatted document