

*A2LA CMT/Geotechnical Assessor Breakout Meeting*  
**The Sheraton Columbia Hotel**  
**Columbia, MD**

**Saturday, April 4, 2009**  
**(08:00 AM– 5:00 PM)**  
**Agenda**

1. **Introductions:**
2. **Review and approval of agenda:**
3. **Approval of 2008 meeting minutes:**
4. **Nomination of a new chairperson.**
5. **Review of action items:**  
*See Attachment # 1.*
6. **A2LA terminology and definition task group formed from Criteria Council – update and advise of purpose and status (Zuern)**
7. **Review of Test Method Review Matrix completion (Hart):**
8. **A2LA Equipment Verification Program / US Army Corp. of Engineers (USACE) status report (Hart).**
9. **Review minor changes in Geotechnical Scopes and Geotechnical Program Requirements. (Hart)**
10. **Discuss definition of R104, Field Laboratory section 3.5 (Jenkins)**
11. **Steel testing (proper wording on Scope, accreditation of inspection services (i.e. UBC Special Inspector, Chapter 17, steel fabrication and erection, AWS and AISC) (Jenkins)**  
*Examples in attachment # 2*
12. **Assessment of ASTM C42, Drilled Cores. (Jenkins)**
13. **Subcontracting: Amount of quality system does a coring subcontractor have? (Jenkins)**
14. **Refresher on uncertainty criteria. (Lynch)**
15. **Review of Test Method Review Matrix – efficiency in completing it? (Lynch)**
16. **Most common errors encounter by staff (Lynch)**
17. **Ideal ratio of length of assessment to scope size. (Lynch)**
18. **What do we do if lab is just not ready for assessment? What do we suggest to staff? What do we say on assessment documentation? (Lynch)**

19. **“Competence” records; appropriate citing of the deficiencies, appropriate clauses, etc. (Kaiser)**
20. **Interpretation / Consistency Issues**
  - **T1 deficiencies for nuclear density gauges**
  - **Retaining rings**
  - **Sulfur Capping/Pad caps: design strength or breaking strength**
21. **CMAC Issues (Teleconference Cancelled - schedule 1 hr for W.Vogt & M.Kesselmayer and assessors if needed):**
  - **Woody Vogt's concerns**
  - **City of Houston and Harris County requirements concerning accreditation to ASTM D3740. Given the expanse of time since the program was written, is the program still current, and are laboratories required to perform “all” test methods shown in the program requirements list, or should this be revised. (Mlodzik)**
22. **Old business:**
23. **New Business:**
24. **Adjournment:**