

**A2LA Electro-Mechanical Advisory Committee (EMAC) Meeting**  
**The Sheraton Columbia Hotel**  
**Columbia, MD**

Saturday, April 4, 2008  
8:00 am – 5:00 pm

1. Introductions.
2. Review and approval of agenda.
3. Membership.
4. Approval of Last Meeting minutes.
5. Discussion on updating the Annex to the A2LA Policy on Measurement Uncertainty for Electro-Mechanical Testing Labs. (R. Miller)
6. Discussion of the A2LA Proficiency testing policy for the electrical field of testing. (A. Gouker)
  - a. R103 and R103a.
7. Discussion on Scopes.
  - a. RSS and BETS on Scope (R. Miller)
    - i. Use of the A311A form.
  - b. Presentation of RRL Notices on Scopes. (A. Gouker)
8. FCC Checklist revision status. (R. Miller)
  - a. Completion of the C216 checklist.
  - b. Citing deficiencies against C216.
9. ANSI C63.4 section 4.4.3 discussion on LISN's. (B. Nadeau)
10. Discussion on status of task group in regards to defining calibration, verification, characterization. (B. Nadeau)
11. AEMCLRP
  - c. Checklist requirements. (Cite deficiencies based on content of checklist even if it is known the committee will accept a deviation.) (R. Miller)
  - d. Revision 5 update (R. Miller)
12. Old/New Business
13. Next meeting

Adjournment